



DEPARTMENT OF THE NAVY

NAVAL TRAINING CENTER
2601A PAUL JONES ST
GREAT LAKES, ILLINOIS 60088-2845

NTCGLAKESINST 5817.3L
(JAG)
19 December 2001

NTC GREAT LAKES INSTRUCTION 5817.3L

Subj: COURTS-MARTIAL MEMBER NOMINATION LIST

Encl: (1) Court-Martial Member Nominee Questionnaire

1. Purpose. To promulgate procedures for nomination of officer and enlisted members for service on courts-martial convened by Commander, Naval Training Center (CNTC), Great Lakes, Illinois, or as otherwise directed.

2. Cancellation. NTCGLAKESINST 5817.3K

3. Discussion.

a. In accordance with Article 22, Uniform Code of Military Justice, Rule for Courts-Martial 504, Manual for Courts-Martial (2000 ed.) and JAGMAN 0120, CNTC, Great Lakes is empowered to convene courts-martial as regional area coordinator for Great Lakes region (Wisconsin, Illinois, Indiana, Michigan and Ohio) and as Echelon 3 Commander for Chief of Naval Education and Training. As convening authority, CNTC, Great Lakes, shall detail as members of courts-martial, such persons of the naval service as, in his or her opinion, are best qualified for the duty by reason of age, education, training, experience, length of service, and judicial temperment.

b. CNTC requests that all commands of CNTC/NTC Great Lakes recommend service members for possible courts-martial assignment. In appraising candidates for nomination, Commanding Officers shall use the same quality considerations set forth in paragraph 3.a. above, which are required of the convening authority in detailing courts-martial members. In addition, consideration of rank, race, gender, duty position, or any other factor may not be used for the deliberate or systematic exclusion of qualified persons for courts-martial membership. The nomination process is intended to assist CNTC in selection of qualified members to a court-martial. As convening authority, CNTC maintains ultimate responsibility for detailing members to a court-martial, and is not bound by the subordinate commands' recommendations.

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c. When detailed to a court-martial, a member's service to a court-martial takes precedence over all other duties and leave. A detailed member's presence is required at the court-martial unless excused by the convening authority or the Staff Judge Advocate (SJA) prior to assembly of the court-martial. After assembly of the court-martial, RCM 505(B)(2) dictates that no member may be excused except for good cause shown on the record.

4. Action.

a. The following commands, and others as may be subsequently directed, will nominate as indicated below the numbers of officer and enlisted members in each of the following categories:

- | | |
|----------------------|-----------------------------|
| (1) Senior Officers: | 04 and above; |
| (2) Junior Officers: | 01-03 and Warrant Officers; |
| (3) Senior Enlisted: | E-7 - E-9 |
| (4) Junior Enlisted: | E-3 - E-6 |

The nominations from CNTC/NTC and Naval Station combined shall be 1, 3, 5, 5, respectively. Nominations from Recruit Training Command shall be 3, 7, 12, and 5, respectively. Nominations from Service School Command shall be 2, 5, 12, and 5, respectively. Nominations from Naval Hospital shall be 4, 5, 5, and 5, respectively. Nominations from Naval Dental Center shall be 7, 7, 1, and 5, respectively. Nominations from Naval Hospital Corp School shall be 4, 3, 5, and 5, respectively. Nominations from Personnel Support Activity shall be 0, 0, 1, and 5, respectively. Facilities Team Great Lakes shall provide 1, 2, 0, and 0, respectively.


b. Commands shall submit their nominations twice a year to be received by CNTC no later than 1 February and 1 August, annually.

c. Nominated members shall be available for assignment for the entire six-month period for which he/she is nominated.

Commands must promptly notify the SJA office of CNTC about leave, TAD, transfers or separations of nominees.

d. When forwarding nominations, commands should also submit a "member-completed questionnaire" for each nominee in the form of enclosure (1). This document shall be considered by the convening authority in selecting members to the panel for a court-martial as set forth in Article 25, UCMJ and shall be in compliance with the member's questionnaire requirements of RCM 912(a)(1). The questionnaire must be in writing and signed by the individual nominee. In accordance with RCM 912(a)(1), when members are detailed to a court-martial, trial counsel and defense counsel are allowed to examine the questionnaires, and possibly request additional information from members if approved by the military judge.

5. Report. Report Control Symbol NTC-GL 5817-1 is assigned to the reporting requirement contained in paragraph 4a(1) and is valid for three years from the date of this instruction.


D. R. O'BRIEN
By direction

Distribution:
NTCGLAKESINST 5216.5M
List II (Case A)

NTCGLAKESINST 5817.3L
(JAG)

MIDWEST JUDICIAL CIRCUIT
COURT-MEMBER QUESTIONNAIRE

(PLEASE PRINT CLEARLY AND COMPLETE ALL BLANKS
IF NOT APPLICABLE, WRITE N/A)

DATE PREPARED

1. NAME: _____
2. RANK/RATE: _____
3. DATE OF RANK/RATE: _____
4. DESIGNATOR/NEC: _____
5. (FOR OFFICERS ONLY) SOURCE OF COMMISSION: _____
 - A. DATE OF COMMISSION: _____
 - B. CORPS (IF APPLICABLE): _____
6. AWARDS AND DECORATIONS RECEIVED: _____

7. BRANCH OF SERVICE: _____
8. HAVE YOU SERVED IN ANOTHER ARMED FORCE? YES___ NO___
 - A. ARMED FORCE: _____
 - B. DATE: _____
 - C. RATE/RANK: _____
 - D. DATE OF RANK: _____
9. YEARS OF ACTIVE DUTY: _____

Enclosure (1)

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10. (FOR OFFICERS ONLY) HAVE YOU HAD ANY ENLISTED SERVICE?

YES _____ NO _____

A. NUMBER OF YEARS OF ENLISTED SERVICE: _____

B. RATE AND/OR HIGHEST GRADE ATTAINED: _____

11. DATE OF BIRTH: _____

12. PLACE OF BIRTH: _____

13. HOME OF RECORD: _____

14. RACE: _____

15. SEX: MALE _____ FEMALE _____

16. MARITAL STATUS: SINGLE__ MARRIED__ DIVORCED__ SEPARATED__

17. AGE/SEX OF CHILDREN (e.g., FEMALE/12) _____

18. PRESENT DUTY STATION/OFFICE TELEPHONE NUMBER/EMAIL ADDRESS:

19. PRESENT BILLET OR JOB ASSIGNMENT (BE SPECIFIC): _____

20. ARE YOU A HIGH SCHOOL GRADUATE: YES _____ NO _____

IF "NO," GED YES _____ NO _____

A. LOCATION OF HIGH SCHOOL (CITY & STATE): _____

B. YEAR GRADUATED: _____

21. HAVE YOU ATTENDED COLLEGE (UNDERGRADUATE)? YES _____ NO _____

IF "YES", INDICATE THE FOLLOWING:

	1 ST COLLEGE	2 ND COLLEGE
A. NAME OF COLLEGE:	_____	_____
B. LOCATION:	_____	_____
C. YEARS OF ATTENDANCE:	_____	_____
D. MAJOR FIELD:	_____	_____
E. MINOR FIELD:	_____	_____
F. DEGREE AWARDED:	_____	_____
G. DATE DEGREE AWARDED:	_____	_____
22. HAVE YOU ATTENDED GRADUATE SCHOOL? YES _____ NO _____		
A. NAME OF UNIVERSITY:	_____	
B. LOCATION:	_____	
C. YEARS ATTENDED:	_____	
D. FIELD OF STUDY:	_____	
E. DEGREE AWARDED:	_____	
F. DATE DEGREE AWARDED:	_____	
23. HAVE YOU ATTENDED LAW SCHOOL OR TAKEN ANY LAW COURSES? (INCLUDE NAVY/MARINE CORPS LEGAL COURSES)		
A. SCHOOL:	_____	
B. DATES:	_____	COURSE: _____
C. LENGTH OF COURSE:	_____	
D. TOPICS STUDIED:	_____	

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24. SUMMARY OF MILITARY CAREER (LAST 10 YEARS PLUS ANY SIGNIFICANT OR UNUSUAL BILLETS):

<u>FROM/TO</u>	<u>COMMAND</u>	<u>SPECIFIC ASSIGNMENT</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

25. HAVE YOU OR ANY CLOSE RELATIVE OR ANY CLOSE FRIEND EVER BEEN INVOLVED IN ANY OF THE FOLLOWING AREAS? YES _____ NO _____ IF "YES", CHECK APPLICABLE AREAS AND BRIEFLY EXPLAIN.

_____ CRIME PREVENTION (POLICMAN, SHERIFF, DETECTIVE, ETC.)

_____ MEDICINE (DOCTOR, NURSE, PHARMACIST, ETC.)

_____ MENTAL HEALTH (PSYCHIATRIST, PSYCHOLOGIST, ETC.)

_____ LAW (JUDGE, ATTORNEY, LAW STUDENT, ETC.)

_____ CAREER MILITARY (CLOSE RELATIVE ONLY. INDICATE RELATIONSHIP)

26. HAVE YOU EVER SERVED AS A LEGAL OFFICER? YES _____ NO _____
IF "YES", INDICATE AS FOLLOWS:

DATE	COMMAND	DESCRIPTION OF DUTIES
_____	_____	_____
_____	_____	_____
_____	_____	_____

27. AS AN OIC/COMMANDING OFFICER HAVE YOU EVER CONVENED:

A. SUMMARY COURT-MARTIAL

YES _____ NO _____

B. SPECIAL COURT-MARTIAL

YES _____ NO _____

C. ARTICLE 32 PRETRIAL INVESTIGATION

YES _____ NO _____

D. GENERAL COURT-MARTIAL

YES _____ NO _____

28. HAVE YOU EVER SERVED AS A TRIAL OR DEFENSE COUNSEL?

YES _____ NO _____ IF "YES", INDICATE AS FOLLOWS:

APPROXIMATE NUMBER OF TIMES SERVED: _____

DATES (YEARS ONLY) SERVED: _____

29. HAVE YOU EVER SERVED AS A SUMMARY COURT-MARTIAL OFFICER?

YES _____ NO _____ IF "YES", INDICATE AS FOLLOWS:

NUMBER OF TIMES: _____

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DATES (YEARS ONLY): _____

TYPES OF OFFENSES: _____

30. HAVE EVER SERVED AS A MEMBER OF A GENERAL COURT-MARTIAL OR
SPECIAL COURT-MARTIAL? YES _____ NO _____ IF "YES", INDICATE FOR
EACH COURT-MARTIAL AS FOLLOWS:

CASE NAME: _____ MO/YR _____

TYPE OF OFFENSES: _____

SPECIAL COURT-MARTIAL _____ GENERAL COURT-MARTIAL _____

CASE NAME: _____ MO/YR _____

TYPE OF OFFENSES: _____

SPECIAL COURT-MARTIAL _____ GENERAL COURT-MARTIAL _____

CASE NAME: _____ MO/YR _____

TYPE OF OFFENSES: _____

SPECIAL COURT-MARTIAL _____ GENERAL COURT-MARTIAL _____

31. HAVE YOU OR ANY CLOSE RELATIVE EVER BEEN THE VICTIM OF A CRIME? (DO NOT INCLUDE MINOR INCIDENTS) YES ____ NO ____

IF "YES", INDICATE THE NATURE OF THE CRIME; HOW LONG AGO IT OCCURRED, THE RELATIONSHIP OF THE VICTIM TO YOU; WHETHER THE CRIME WAS REPORTED TO THE AUTHORITIES, AND WHETHER THE PERPETRATOR WAS EVER ARRESTED AND/OR CONVICTED:

32. HAVE YOU EVER SERVED AS A JUROR IN A CIVILIAN TRIAL (EITHER STATE OR FEDERAL)? YES ____ NO ____ IF "YES", INDICATE:

YEAR: ____ CIVIL OR CRIMINAL CASE: ____

TYPE OF OFFENSES: ____

YEAR: ____ CIVIL OR CRIMINAL CASE: ____

TYPE OF OFFENSES: ____

33. ARE YOU OR HAVE YOU EVER BEEN A WITNESS AT A TRIAL?

YES ____ NO ____ IF "YES", WHAT CASE(S):

CASE NAME	MO/YR	SPCM	GCM	CIVILIAN	TYPE OF OFFENSES
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

34. IS THERE ANYTHING IN YOUR BACKGROUND OR EXPERIENCE THAT MIGHT ADVERSELY AFFECT YOUR ABILITY TO SERVE AS A MEMBER?

YES__ NO__

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IF "YES", BRIEFLY EXPLAIN: _____

SIGNATURE/DATE